

CASE NO. **Insert Case Number**

DEPT. NO. **Insert Department Number**

IN THE NINTH JUDICIAL DISTRICT COURT OF THE STATE OF NEVADA

IN AND FOR THE COUNTY OF DOUGLAS

IN THE MATTER OF THE APPLICATION OF

Insert Petitioner's Name

**PETITION TO SEAL RECORDS
PURSUANT TO NRS 179.245
(CONVICTION)**

FOR AN ORDER SEALING AND
EXPUNGING RECORDS.

_____ /

COMES NOW, **Insert Petitioner's Name**, and petitions this Court for an Order pursuant to NRS 179.245 sealing the file and sealing all records concerning and in connection with the arrest of petitioner on or about **Insert Date of Arrest** by the Douglas County Sheriff's Department for the crime(s) of **Insert Charge**, a **Insert Class of Crime**, a violation of **Insert Statute or County Code** .

The Information filed on **Insert Filing Date** in the Ninth Judicial District Court Case No. **Insert Case Number** charged petitioner with **Insert Charge**, a **Insert Class of Crime**, a violation of **Insert Statute or County Code**.

On **Insert Date**, petitioner pled guilty to/was convicted of **Insert Charge**, a **Insert Class of Crime**, a violation of **Insert Statute or County Code**,. All other charges were dismissed.

This petition is accompanied by a current, verified record of the criminal history of Petitioner received from the State of Nevada Criminal History Repository and the Douglas County Sheriff's Department. Petitioner requests that the following public and private agencies, companies, officials or other custodians of records who are reasonably known to Petitioner to have possession of his/her arrest be directed to seal their records:

- (1) Douglas County Sheriff's Department Case Number **Insert Case Number**;
- (2) Douglas County District Attorney's Office Case Number **Insert Case Number**;
- (3) **Insert Township Name** Justice Court Case Number **Insert Case Number**;
- (4) Ninth Judicial District Court Case Number **Insert Case Number**; and
- (5) Nevada Criminal History Repository.

Petitioner submits that the records he/she seeks to seal include the incident reports and Records in the possession of the Douglas County Sheriff's Department, the Douglas County District Attorney's Office, the **Insert Township Name** Township Justice Court, and the Ninth Judicial District Court, (add any other public or private agencies that have possession of the records). Petitioner respectfully requests the Court order the records sealed pursuant to NRS 179.235(4).

Petitioner requests that this matter be set for a hearing in due course.

DATED this _____ day of _____, 20__.

PETITIONER

CERTIFICATE OF SERVICE

I hereby certify, pursuant to NRCP 5(b), that I am the Petitioner herein, and that on this date I served counsel for the State of Nevada by mailing/delivering a true and correct copy of the Petition to Seal Records Pursuant to NRS 179.255 to the following addresses:

Douglas County District Attorney
1625 8th Street
Minden, Nevada 89423

Nevada Criminal History Repository
808 West Nye Lane
Carson City, Nevada 89703

Douglas County Sheriff's Department
1625 8th Street
Minden, Nevada 89423

DATED this _____ day of _____, 20__.

PETITIONER

CASE NO. **Insert Case Number**

DEPT. NO. **Insert Department Number**

IN THE NINTH JUDICIAL DISTRICT COURT OF THE STATE OF NEVADA
IN AND FOR THE COUNTY OF DOUGLAS

IN THE MATTER OF THE APPLICATION OF

Insert Petitioner's Name

**ORDER SEALING RECORDS
(CONVICTION)**

ORDER SEALING AND
EXPUNGING RECORDS.

_____ /

This matter came before this Court pursuant to a Petition to Seal Records of an arrest and Non-Opposition to Petition filed by the District Attorney's Office, the Court finding that the statutory requirements of NRS 179.245 are satisfied, and good cause appearing,

IT IS HEREBY ORDRED that the following records relating to the charges made against the petitioner and the records relating to the proceedings leading to the conviction be sealed in conformity with the provisions set forth in Nevada Revised Statutes:

(1) **Insert Township Name** Justice Court Case Number **Insert Case Number** as it relates to the charges made against the petitioner by an agent of the Douglas County Sheriff's Department on **Insert Date of Arrest**, for the crime(s) of **Insert Charge**, a **Insert Class of Crime**, a violation of **Insert Statute or County Code** .

(2) Douglas County District Attorney's Office file Number **Insert Case Number** as it relates to the charges made against the petitioner by an agent of the Douglas County Sheriff's Department on **Insert Date of Arrest**, for the crimes of **Insert Charge**, a **Insert Class of Crime**, a violation of **Insert Statute or County Code**.

(3) Douglas County Sheriff's Department Case Number **Insert Case Number** as it relates to the charges made against the petitioner on **Insert Date of Arrest**, by an agent of the Douglas County Sheriff's Office for the crime(s) of **Insert Charge**, a **Insert Class of Crime**, a violation of **Insert Statute or County Code**.

(4) Ninth Judicial District Court Case Number **Insert Case Number** as it relates to the charges made against the petitioner on **Insert Date of Arrest**, by an agent of the Douglas County Sheriff's Office for the crime(s) of **Insert Charge**, a **Insert Class of Crime**, a violation of **Insert Statute or County Code**.

A copy of this Order shall be sent by Petitioner, pursuant to NRS 179.275, to each public or private agency, company, official named herein as well as the Nevada Department of Public Safety, Records and Technology Division. The persons, agencies, companies, officials or custodians named in this order shall seal the records delineated herein and shall advise the Court of his/her/their compliance, and shall then seal the Order.

Pursuant to NRS 179.285(1), all proceedings recounted in the sealed records are deemed never to have occurred, subject to the provisions set forth in NRS 179.295, and the petitioner may properly answer accordingly to any inquiry, including, without limitation, an inquiry relating to an application for employment, concerning the arrest, conviction, dismissal or acquittal and the events and proceedings relating to the arrest, conviction, dismissal or acquittal.

IT IS FURTHER ORDERED pursuant to NRS 179.285(2) that the civil rights of the petitioner be restored in connection with the dismissal of charges in the criminal matter which is the subject of this civil petition for sealing of records, including the right to vote, the right to hold office, and the right to serve on a jury. The order for restoration of civil rights does not restore the petitioner's civil rights in any other cases in any other court, jurisdiction or state wherein the civil rights have not been restored therein.

DATED this ____ day of _____, 20__.

DISTRICT JUDGE